

NAPO – Houston Membership Policies and Procedures

Regular and Associate Members

Qualifications: Membership in the National Association of Professional Organizers (NAPO). Membership can be obtained on line at www.napo.net. Proof of membership can be seen on the **Find an Organizer** list at the NAPO web site or showing your membership identification number.

1. Please contact the Membership Director about your interest in joining NAPO Houston.
2. To initiate membership, please mail or give your payment to the Membership Director (Tammy Atchison P.O. BOX 800075 Houston, TX 77280) ****NOTE** a one-time processing fee of \$35.00 is charged for new members; this is in addition to the membership payment noted below.)**

<u>Regular Member</u>			
Payment schedule (Fiscal year of October – September. Fees are prorated quarterly)			
October – December	\$70	January – March	\$52.50
April – June	\$35	July – September	\$17.50

<u>Associate Member</u>			
Payment schedule (Fiscal year of October – September. Fees are prorated quarterly)			
October – December	\$200	January – March	\$150
April – June	\$100	July – September	\$50

Note: If there are 2 members joining from the same company, the second member is charged 50% of the above dues.

3. Please email the Membership Director to request your electronic application. Follow directions closely in completing the information about your specialties. Once completed, attach and return all documents as a "Reply to All" to include other recipients.
4. You may choose up to 5 specialties at no extra cost to be listed on the NAPO Houston website. If you have more than 5 specialties, please give or mail an additional check to the membership director at a cost of \$2.00 for each additional specialty. If you join between July and September, you can only choose 5 specialties. At membership renewal, you can add additional specialties.
5. Upon receipt of payments and completed application and specialty forms, directory, website and other information will be posted in the appropriate places within 30 days of the next monthly meeting.
6. Upon completion of the above, you will receive a New Member Packet at the next monthly NAPO Houston meeting you attend from the Membership Director.

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- Consider being a part of our volunteer groups such as; Conference, Web Site, Electronic Communications, Newsletter, NAPO in the Schools, Associate Membership, Hospitality, Get Organized Month, Special Events, Policies and Procedures, or Awards and Recognition. It's all about working together, getting to know one another and making a difference in our chapter. Once you have considered your commitment, please let a Board member know your choice.